

Centre Wakefield La Pêche (CWLP)

Minutes – Regular Board Meeting of 02 Mar 23

Present : Peter Gillies, Carly Woods, Lindsay Farley, Chris Harris, David Park

Absent with regrets: Pamela Ross, Victoria Carlan (on temporary leave of absence from the Board for 2 months)

Guest: Claude Laroche & Bob Gibson

1. 7:09 Claude Laroche Technical Director update on the tech issues with the Hall:

Claude spoke to the obsolescence of the systems particularly in Gwen Shea Hall, the way forward for essential and imminent upgrades and promoted the report of Martin Conboy as commissioned by the Board in 2022.

Discussion:

- Urgency – how to get the funds ASAP?
- Discussion of the Stepped approach as suggested by Mme Leblanc at PCH
- Supply chain issues creating delays means that, even with immediate action, it could take 2-3 years to get the upgrades in place
- Claude: as a cost- and time-saving intervention, we can do some of the prep work but that is limited
- Martin Conboy as the expert would do the procurement and supervise the installations.
- Feasibility study (context?)

Action: Claude to submit a list of risks and needs to David and Peter for an immediate approach to PCH with Andrea Rowe involved. Meeting required ASAP

2. A request for board approval of a short project to revitalize the WiltApricot implementation:

Presentation:

Bob Gibson seeking support. He is offering to spend 2-3 months.

- Issues with the system – bad design, etc.
- Bob provided a list of benefits and will show to more people
- He would initiate a review of the membership system
- Wild Apricot Subscription review
- Seeking benefits such as Dynamic Translation and better user interface
- Need to explore the cost of the current subscription
- Etc.

Motion: David/Carly: proposed: to support Bob Gibson in exploring a review of the WildApricot subscription and his coming back within a week (to 10 MAR 23) to report for an e-vote. Carried.

3. MING support (following MING meeting of 28 Feb 23)

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Motion: Carly/Peter: Proposed: to support Owen Tuff in creating a method of handling user complaints as a user ombuds-person. Carried.

Action: Peter to contact Owen

Moton: Peter/Chris Proposed: to appoint Judy Webb an interim Board Member as a two-way liaison with the MING. Carried.

Action: Peter to contact Judy

4. Chris Harris on a community mortgage:

Report:

- Chris presented the current rate schedule from Desjardins
- Renewal due in two weeks

Suggested Options for the future:

- Another bank? Scotia offering one point less
- Private?

Irene, as observer, reminded we need to go through the Municipality for mortgage changes

Motion: David/Lindsay Proposed: to continue with Desjardins for one year and support Chris in exploring other options for mortgagor(s). Carried

Action: Peter and Chris to revise and complete mortgage agreement with Desjardins for renewal date. Chris to explore other options and report back in due course. Carried

5. Marché Wakefield Agreement

Report: Peter and Chris have spoken with the Marché and have reviewed a draft rental agreement with them.

Discussions:

- whether to raise the amount of the rental rate?
- Landscaping as requested by the Marché

Motion: Carly/David That the rate for the upcoming contract be raised to 8,000 per year for 2023.

Action: Carly to review in the next week to explore other terms for the agreement.

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Action: Peter and Chris will present new rate and other potential clauses to the Marché.
No action on landscaping.

[REDACTED]

[REDACTED]

Action: [REDACTED]
Action: [REDACTED]

7. Frequency of Board Meetings

Motion: Carly/Chris: Proposed: to increase Board meeting frequency to Monthly. Carried.

Action: Peter to contact Pam Ross to enquire about best times for her availability

8. E-Votes:

Question: How to set up parameters?

Action: David to coordinate board to come up with e-vote policy

9. Reorganization of Key Board Positions:

Suggested:

Peter to Vice Chair

David to Meeting Secretary

Carly to founding Partners rep

Motion: Peter/? Proposed: to accept changes to Key Board Positions. Carried

10. Carly report on Summer Camp

Report:

- Day Camp - Daycare for 5-10-year-olds
- Specialty camps for older kids
- Theatre Wakefield participation

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Action: Carly to approach the municipality about funding for the camps

11. Discussion on Bar and liquor control

General agreement: that we should provide Bar service as much as possible for revenue and better security and control

Action: David to do a liquor inventory ASAP

Motion: to adjourn: Lindsay/Carly. Passed

Next meeting: 30th of March, 2023