

**Centre Wakefield LaPeche
DRAFT Board of Directors Meeting Minutes
September 6, 2023**

Attendees:

Pam Ross,
Chris Harris,
Carly Woods,
Ellie Wilkinson
Vicki Carlan (Chair);

Absent: Judi Webb

Item	Documents, Resolution and Action Items
Arrival and welcome	Welcome and started by 8:13am. Chair- Vicki; Timekeeper – Siri; Notetaker - Carly
Minutes of Previous Board Meeting	No quorum. Approval of past minutes is deferred to the next Board meeting.
Conflict of interest	N/A
Action Item:	Carly to send bylaw updates/suggestions to Sebastien at CDROL - Sent Sept 3, 2023
AGM Planning	<ul style="list-style-type: none"> - Vicki presented AGM documents and all agreed, ready to send. Carly to send invitation out on evening of the 6th. - DONE! - Vicki to follow up on Financial Statement from auditor/accounting firm. - Pam to bring the membership up to date to MLP letter of offer - Carly to give brief report on work done in passed to bring board to decision to follow up/through with MLP letter of offer - Ellie to present on behalf of MING to give report/updates on members involvement and other possible FOC ideas. - Vicki suggested awards to recognizes the heroic work of staff and volunteers. Maybe Judi can help. - Carly to coordinate volunteers and bbq - Vicki to look into finding a accounting firm to recommend to membership as this one cannot file in Quebec.
Board Recruitment	Info on website and possibly going in LD. Need board members with skills in LAW, H/R, Nonprofit/charities, Board Secretary skills. Put feelers out, chat it up - help find new members for the board.
Bylaws presentation	Approved bylaw changes and updates will come into effect immediately after membership vote is recorded.
	Meeting adjourned at 9, next meeting schedule for September 15th at 8am